

# Bellevue Performing Arts Center

**Technical/Equipment Requirements:**

Name of Group: Seattle Maharashtra Mandal Silver Jubilee  
 Name of Event SILVER JUBILEE CELEBRATION Event Date 3/17/18 1-11  
 Contact \_\_\_\_\_ Email \_\_\_\_\_ Phone \_\_\_\_\_

Day of Event Contact Name and Number (if different from above)

Dhanashree Kelkar 503-869-0719

Additional Rooms Used: (some rooms require approval and scheduling through the school)

Green Room  Ticket Booth  Commons/Lobby  Cafeteria  Other: \_\_\_\_\_

Expected Attendance 450 Number of Performers 60

**Event Description:**

All day event celebrating 25<sup>th</sup> anniversary of the organization. Includes  
 Dance, Drama & Music

Date	Time In (set-up)	House Opens	Event Start Time	Event End Time	Breakdown time
i.e. 4/5/2016	4:00pm	7:00pm	7:30pm	9:00pm	10:00pm
3/17/18	8 AM	9:30AM	10 AM	10am	11 pm

**Stage/Scenery:**  Grand Drape Circle: Open or closed  Center Traveler Circle: Open or Closed  Cyc

Podium/Lectern Identify which side of stage (R) C L  Projection Screen (front projection only)

Projector: Computer or dvd Player (user must provide computer, no MAC support)

Bringing Set/Scenery Pieces: description play sets (panel)

Flown Scenery\*: description \_\_\_\_\_

\*May require additional staff depending on use

**Audio:** Indicate number needed. Number provided indicates how many available.

Microphones:  Wireless 4 ()  Countryman/Lapel 4 ()  Wired 15 ()

Mic Stands 8 () Boom or straight  Monitors 2  CD Player  Connect ipod  Headsets 4 ()

**Lighting:**  Lecture (apron only)  Standard (stage wash, can be operated by user)

Custom - Requires additional technician or user provided designer approved by the PAC Coordinator. Colored gels **must be provided by the user.** ~~\_\_\_\_\_~~

Spot light - Requires additional technician or user provided operator approved by the PAC Coordinator/site supervisor.

**Additional:** These are available with an additional cost to public users

Music Stands 60 (\_\_\_\_)  Choir Risers 4 (\_\_\_\_)  Band Risers (4)  Piano upright only  Shell Clouds

Orchestra Pit  Folding Chairs (8)  Tables (\_\_\_\_)

**Set-Up Diagram/Comments:** (any additional needs i.e. chairs in green room, etc.)

\* 3/15/18 PAC 7 pm - 10 pm (Setup & Rehearsal)  
 \* 3/16/18 PAC 5 pm - 10 pm (Setup & Rehearsal)